

**ABBY SANDERS CPA, LLC**  
Certified Public Accounting Firm

509.833.1179  
132 N. 1st Ave.  
Yakima, WA 98902

# **Washington Resource Conservation & Development Council**

**Financial Statements and Independent Auditor's Reports  
December 31, 2018**



# Washington Resource Conservation & Development Council

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## *INDEPENDENT AUDITOR'S REPORT*

Council Officers  
Washington Resource Conservation &  
Development Council  
Yakima, Washington

### ***Report on the Financial Statements***

I have audited the accompanying financial statements of Washington Resource Conservation & Development Council (a nonprofit organization), which comprise the statement of financial position as of December 31, 2018, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

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***Opinion***

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Washington Resource Conservation & Development Council as of December 31, 2018, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Other Matters******Other Information***

My audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, I have also issued my report dated September 24, 2019 on my consideration of Washington Resource Conservation & Development Council's internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Washington Resource Conservation & Development Council's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Washington Resource Conservation & Development Council's internal control over financial reporting and compliance.



September 24, 2019

# Washington Resource Conservation & Development Council

## Statement of Financial Position

December 31, 2018

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### Assets

#### *Current Assets*

Cash and cash equivalents	\$	112,303
Grants receivable		444,387
<i>Total Current Assets</i>		<u>556,690</u>

#### *Capital Assets*

Furniture and fixtures		9,131
Accumulated depreciation		(8,647)
<i>Total Capital Assets</i>		<u>484</u>
	\$	<u><u>557,174</u></u>

### Liabilities and Net Assets

#### *Current Liabilities*

Accounts payable	\$	324,916
Accrued payroll and related taxes		43,827
<i>Total Current Liabilities</i>		<u>368,743</u>

#### *Net Assets*

Without donor restrictions		<u>188,431</u>
<i>Total Net Assets</i>		<u>188,431</u>

### **Total Liabilities and Net Assets**

\$ 557,174

# Washington Resource Conservation & Development Council

## Statement of Functional Expenses

Year Ended December 31, 2018

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### Revenue, Gains and Support

Federal grants and contracts	\$ 1,329,906
State grants and contracts	1,111,693
Dues	7,025
Interest income	612
<i>Total revenue, gains and support</i>	<u>2,449,236</u>

### Expenses

Program	2,180,045
General and Administrative	107,318
Fundraising	9,824
<i>Total expenses</i>	<u>2,297,187</u>

**Change in Net Assets Without Donor Restrictions** 152,049

**Net Assets Without Donor Restrictions, Beginning of Year** 36,382

**Net Assets Without Donor Restrictions, End of Year** \$ 188,431

# Washington Resource Conservation & Development Council

## Statement of Functional Expenses

Year Ended December 31, 2018

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	Program Services	General and Administrative	Fundraising	Total
<b>Expenses</b>				
Contracted services	\$ 1,821,952	\$ -	\$ -	\$ 1,821,952
Depreciation	-	161	-	161
Dues and subscriptions	308	3,546	-	3,854
Fringe benefits	4,836	1,209	155	6,200
Insurance	-	1,498	-	1,498
Miscellaneous	(259)	-	-	(259)
Office expense	1,273	1,620	-	2,893
Payroll taxes	33,876	8,469	1,086	43,431
Professional fees	6,454	638	-	7,092
Rent	2,439	19,733	-	22,172
Salaries and wages	266,564	68,153	8,583	343,300
Supplies	9,058	-	-	9,058
Telephone and internet services	3,697	1,368	-	5,065
Travel and training	29,847	923	-	30,770
<i>Total expenses</i>	<u>\$ 2,180,045</u>	<u>\$ 107,318</u>	<u>\$ 9,824</u>	<u>\$ 2,297,187</u>

# Washington Resource Conservation & Development Council

## Statement of Cash Flows

Year Ended December 31, 2018

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### Increase (Decrease) in Cash and Cash Equivalents:

#### Cash Flows from Operating Activities:

Cash received from public support and revenue	\$ 2,104,618
Cash paid to suppliers and employees	(2,053,651)
<i>Net cash used by operating activities</i>	<u>50,967</u>
<b>Net Increase in Cash and Cash Equivalents</b>	50,967
<b>Cash and Cash Equivalents, Beginning of Year</b>	61,336
<b>Cash and Cash Equivalents, End of year</b>	<u><u>\$ 112,303</u></u>

### Reconciliation of Change in Net Assets to Net Cash

#### Provided by Operating Activities:

Change in net assets	\$ 152,049
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#### Adjustments to reconcile change in net assets to net cash

##### used by operating activities:

Depreciation	161
<i>Increase in operating assets:</i>	
Grants receivable	(344,618)
<i>Increase in operating liabilities:</i>	
Accounts payable	213,847
Payroll and related liabilities	29,528
Total adjustments	<u>(101,082)</u>
Net cash provided by operating activities	<u><u>\$ 50,967</u></u>



# Washington Resource Conservation & Development Council

## Notes to the Financial Statements

Year Ended December 31, 2018

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### Note 1 —Organization

Washington Resource Conservation & Development Council (WRC&D) is a nonprofit organization incorporated in the state of Washington that provides leadership on issues of regional significance by facilitating the planning, coordination, and implementation of initiatives which promote a sustainable rural lifestyle for current and future generations.

The Organization is a nonprofit organization as described in Section 501(c)(3) of the Internal Revenue Code and is exempt from federal income taxes. WRC&D has also been classified as an entity that is not a private foundation within the meaning of Section 509(a) and qualifies for deductible contributions.

### Note 2 – Summary of Significant Accounting Policies

*Method of accounting* – The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with generally accepted accounting principles in the United States of America. Revenues are recognized when earned and expenses are recognized when incurred.

*Functional Expenses* – Expenses directly attributable to a specific functional activity are reported as expenses of those functional activities. Expenses benefitting multiple programs are allocated based on the resources utilized by the individual programs.

*Financial statement presentation* – The Organization reports information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets as follows:

*Net Assets* – Net assets of the Organization are classified based on the presence or absence of donor-imposed restrictions. Net assets are comprised of two groups as follows:

Net Assets Without Donor Restrictions – Amounts that are not subject to usage restrictions based on donor-imposed requirements. This class also includes assets previously restricted where restrictions have expired or been met

Net Assets With Donor Restrictions – Assets subject to usage limitations based on donor-imposed or grantor restrictions. These restrictions may be temporary or may be based on a particular use. Restrictions may be met by the passage of time or by actions of the Organization. Certain restrictions may need to be maintained in perpetuity.

Earnings related to restricted net assets will be included in net assets without donor-restrictions unless otherwise required to be included in donor-restricted net assets by the donor or by applicable state law. All net assets of the Organization at December 31, 2018 were considered to be net assets without donor restrictions.

*Contributions* – All contributions are considered available for utilization in the general programs of WRC&D unless specifically restricted by the donor. Amounts received that are designated for future periods or restricted by the donor are reported as restricted support and increase net assets with donor restrictions. Contributions received with restrictions that are met in the same reporting period are reported as unrestricted support and increase net assets without donor restrictions. When a donor restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of support, revenue, and expenses as net assets released from restrictions.

# Washington Resource Conservation & Development Council

## Notes to the Financial Statements

Year Ended December 31, 2018

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WRC&D also utilizes volunteer and donated services in many of its activities, the value of which is not reflected in the financial statements.

*Property and equipment* – It is the Organization's policy to capitalize property and equipment over \$500. Purchased property and equipment is capitalized and depreciated on a straight-line basis over estimated useful lives of 5 to 10 years. Major expenditures for property and those which substantially increase useful lives over certain thresholds are capitalized. Routine maintenance is expensed as incurred. Depreciation expense was \$217 for the year ended December 31, 2018.

*Estimates* – The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

*Subsequent events* – Subsequent events were evaluated through September 24, 2019, which is the date the financial statements were available to be issued.

### **Note 4 – Adoption of Accounting Pronouncement**

In August 2016, the Financial Accounting Standards Board (FASB) issued Accounting Standards Update (ASU) No. 2016-14, Not-for-Profit Entities (Topic 958): Presentation of Financial Statements of Not-for-Profit Entities. ASU 2016-14 requires significant changes to the financial reporting model of organizations who follow the not-for-profit reporting model. The changes include reducing the classes of net assets from three classes to two – net assets with donor restrictions and net assets without donor restrictions. The ASU will also require changes in the way certain information is aggregated and reported by the Organization, including required disclosures about liquidity and availability of resources and increased disclosures on functional expenses. The new standard is effective for the Organization's year ending December 31, 2018 and thereafter and must be applied on a retrospective basis. The Organization adopted the ASU effective January 1, 2018. Adoption of the ASU did not result in any reclassifications or restatements to net assets or changes in net assets.

### **Note 5 – Liquidity**

At December 31, 2018, the Organization has \$112,303 of cash and equivalents available to meet needs for general expenditures. None of the financial assets are subject to donor or other contractual restrictions. Accordingly, all such funds are available to meet the cash needs of the project in the next 12 months.

### **Note 3 – Commitments and Contingencies:**

Grant and contract expenditures are subject to the approval of various granting and contracting agencies. To be eligible for reimbursement of expenditures made under federal, state, and locally funded programs, WRC&D must comply with regulations established by the granting or contracting agency. Agency determination of a failure to comply with such regulations may result in disallowed costs and a liability for reimbursements received.

### **Note 4 — Concentrations of Risk:**

WRC&D maintains cash balances on deposit in banks which are insured by the Federal Deposit Insurance Corporation up to \$250,000. As of December 31, 2018, WRC&D had no cash in banks which exceeded the insured amount.

**Washington Resource Conservation & Development Council**  
**Schedule of Expenditures of Federal Awards**  
**Year Ended December 31, 2018**

Federal Agency Name/ Federal Program Name	CFDA Number	Other Award Number	Expenditures
<b>U.S. Department of Agriculture</b>			
<i>Passed through the Watershed Center:</i>			
Cooperative Forestry Assistance	10.664	194-2017-313 and 329-2018-115	\$ 31,227
<i>Passed through The Nature Conservancy:</i>			
Cooperative Forestry Assistance	10.664	Fire_WA_RCDC_2018 and WRCD_WDF_2018	22,335
Total CFDA 10.664			<u>53,562</u>
<b>U.S. Department of Interior</b>			
National Fire Plan - Wildland Urban Interface Community Fire Assistance	15.228	L15AC00193	371,996
Total U.S. Department of Interior			<u>371,996</u>
<b>U.S. Department of Energy</b>			
<i>Passed through Bonneville Power Administration:</i>			
Yakima Tributary Access and Habitat Program	81.xxx	75738	904,348
Total U.S. Department of Energy			<u>904,348</u>
<b>TOTAL FEDERAL AWARDS EXPENDED</b>			<u><u>\$ 1,329,906</u></u>

# Washington Resource Conservation & Development Council

## Notes to the Schedule of Expenditures of Federal Awards

Year Ended December 31, 2018

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### **Note 1 – Basis of Presentation**

The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal award activity of Washington Resource Conservation & Development Council under programs of the federal government for the year ended December 31, 2018. The information in this Schedule is presented in accordance with requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements of Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of Washington Resource Conservation & Development Council, it is not intended to and does not present the financial position, changes in net assets, or cash flows of Washington Resource Conservation & Development Council.

### **Note 2 – Significant Accounting Policies**

Expenditures reported in the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

### **Note 3 – Expenditures**

This column reports grant expenditures incurred

### **Note 4 – Indirect Cost Rate**

The Organization has elected to use the 10% de-minimis indirect cost rate.

*INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS*

Board of Directors  
Washington Resource Conservation & Development Council  
Yakima, Washington

I have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Washington Resource Conservation & Development Council (a nonprofit organization), which comprise the statement of financial position as of December 31, 2018, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued my report thereon dated September 24, 2019.

***Internal Control Over Financial Reporting***

In planning and performing my audit of the financial statements, I considered Washington Resource Conservation & Development Council's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Washington Resource Conservation & Development Council's internal control. Accordingly, I do not express an opinion on the effectiveness of Washington Resource Conservation & Development Council's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

My consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during my audit I did not identify any deficiencies in internal control that I consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

***Compliance and Other Matters***

As part of obtaining reasonable assurance about whether Washington Resource Conservation & Development Council's financial statements are free from material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts.

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However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

***Purpose of this Report***

The purpose of this report is solely to describe the scope of my testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Abby Sanders CPA, LLC*

September 24, 2019

*INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR  
FEDERAL PROGRAM; REPORT ON INTERNAL CONTROL OVER COMPLIANCE;  
AND REPORT ON SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
REQUIRED BY UNIFORM GUIDANCE*

Board of Directors  
Washington Resource Conservation & Development Council  
Yakima, Washington

***Report on Compliance for Each Major Federal Program***

I have audited the financial statements of Washington Resource Conservation & Development Council's (a nonprofit organization) compliance with the types of compliance requirements described in the OMB Compliance Supplement that could have a direct and material effect on the Washington Resource Conservation & Development Council's major federal program for the year ended December 31, 2018. Washington Resource Conservation & Development Council's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

***Management's Responsibility***

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

***Auditor's Responsibility***

My responsibility is to express an opinion on compliance for the Washington Resource Conservation & Development Council's major federal programs based on my audit of the types of compliance requirements referred to above. I conducted my audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Those standards and the Uniform Guidance require that I plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Washington Resource Conservation & Development Council's compliance with those requirements and performing such other procedures as I considered necessary in the circumstances.

I believe that my audit provides a reasonable basis for my opinion on compliance for the major federal program. However, my audit does not provide a legal determination of Washington Resource Conservation & Development Council's compliance.

***Opinion on The Major Federal Program***

In my opinion, Washington Resource Conservation & Development Council complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended December 31, 2018.

***Report on Internal Control Over Compliance***

Management of Washington Resource Conservation & Development Council is responsible for establishing and

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maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing my audit of compliance, I considered Washington Resource Conservation & Development Council's internal control over compliance with the types of requirements that could have a direct and material effect on the major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for the major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, I do not express an opinion on the effectiveness of Washington Resource Conservation & Development Council 's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

My consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. I did not identify any deficiencies in internal control over compliance that I consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of my testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

***Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance***

I have audited the financial statements of Washington Resource Conservation & Development Council as of and for the year ended December 31, 2018, and have issued my report thereon dated September 24, 2019, which contained an unmodified opinion on those financial statements. My audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the financial statements as a whole.

*Abby Sanders CPA, LLC*

September 24, 2019



# Washington Resource Conservation & Development Council

## Schedule of Findings and Questioned Costs

### December 31, 2018

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#### Summary of Auditor's Results

##### **Financial Statements**

Type of report issued on whether the financial statements were prepared in accordance with generally accepted accounting principles Unmodified

Internal control deficiencies over financial reporting disclosed by the audit

Of the financial statements:

Material weaknesses No

Significant deficiencies None reported

Noncompliance material to the financial statements noted No

##### **Federal Awards**

Internal control deficiencies over major programs disclosed by the audit:

Material weaknesses: No

Significant deficiencies: None reported

Type of report on compliance for major programs Unmodified

Audit findings that are required to be reported in accordance with 2 CFR 200.516(a) None

##### **Major Programs**

CFDA	Name of Federal Program
15.228	National Fire Plan – Wildland Urban Interface Community Fire Assistance

Dollar threshold to distinguish between Type A and Type B programs: \$750,000

Auditee qualified as a low-risk auditee Yes

**Findings Related to the Financial Statements Reported in Accordance with *Government Standards*** None reported

**Findings and Questioned Costs Related to the Federal Awards** None reported